

Houston Dressage Society Board of Directors Meeting

Minutes for December 16, 2019

19 Fernglen

The Woodlands, Texas 77380

7:03 PM meeting called to order

Participants: (in person): Chris, Kathy, Jane, Jessica J
(on conference call): Suzy, Emily, Angel, Michelle Frank, Jody
(not in attendance): Jessica F, Jena, Bit

President:

- Welcome Michelle Frank, as publications chair, and Jody DeStefanis, as education chair
- Need to circulate and create a document as to how we prefer to be contacted, as well as compiling contact information for Board members
- Jessica J volunteered to compile and create contact information sheet
- Considering a central location for meetings where everyone had the opportunity to attend
- Trying to find a meeting location that is somewhat centrally located to get more in person involvement in meetings
- Asked that everyone think of locations, or give ideas for locations for future meetings starting in 2020

Publications:

- Michelle Frank introduction
- Show program responsibility
- Angel asked Michelle if she would be willing to collaborate on show program for recognized shows, and assist Angel
 - Jane Holman may also want to collaborate as show program displays sponsorships
- Publications responsibility is for our 4 recognized shows, as CDI and Regionals is composed by someone else

Treasurer:

- Not available at time of meeting

Recognized Show Chair:

- Judges, show manager, TD, ready for January
- Vet still needed as on-site vet previously used has asked to 'negotiate' with HDS
- Submitted draft for CDI 2020, draft for Region 9 2020 show, getting 2021 submittal prepared
- Wrapping up year end details
- Looking at setting up shared calendar for dates of shows, preparation for shows, and other important dates, such as prize list deadlines (ex. Anne Kuhns does our prize lists, and needs information 6 weeks ahead of time)-looking at options

- Jody suggested page on our website that is private could potentially be used for calendar
- Hotels utilized by HDS (for volunteers) may need to be updated/changed due to safety issues
 - Usually use Holiday Inn Express at Westgreen & I10
 - Jessica J stayed in Hyatt Regency for the August show, a couple of blocks away from I10 at Westgreen, as a test as to whether or not we would rather use them for our volunteers and judges (I believe) (FYI: CDI (FEI) folks usually stay in the hotel where our volunteers stay)
 - Jessica J, TD, show manager, Show Secretary stay at Home2Suites during shows
- Banquet form will be available for January show by Thursday
- 5 people signed up for January show as of December 16, 2019

Awards:

- Tally given to Emily for awards banquet
- Ribbons being ordered for next season before the price increases
- Hodges high point all ordered-arrived already, at Angel's house
- Judges gifts-Yeti cups with HDS logo being done
- Dapple Award, sponsorship gifts currently being decided
- Schooling Show Championship riders adored having their own awards ceremony during the show

Advertising/Sponsorship:

- Has asked Paul about CDI sponsorship
- Jane was volunteered for group email regarding show programs set up
- Nancy Hinz taking over pony club sponsorship

Volunteers:

- Volunteers currently being contacted for January show
- Volunteer hours for 2019 tallied
- Motion: To okay purchase of personalized lunch boxes from Personalization Mall with 20% discount for volunteer awards, but will continue to search for something less expensive, and that will be purchased instead once okayed through email confirmation-Jane, Jessica 2nd-***Motion passes***

Membership:

- 146 members as of December 16, 2019
 - 19 new members
- Sending/sent email regarding need for renewal
- An individual contacted membership chair wanting contact information of former member, membership chair said she would forward the email to the former member
 - Maybe put together a membership directory, must have the opportunity to OPT IN, that would exclude those that do not wish to be included
- Possibility to have a company name tied to their membership for an extra fee

Education:

- Conrad-need Marta and John's contact information to determine logistic schedule
- Conrad likes to have written itinerary
- Waiting on confirmation of Visa
 - Feb 3 or 10, Mar 6 or 30, Sept before 14th (prior to Region 9 Championships)-as possible dates for Conrad
- TexOver hosting Arthur Kottas-Spanish Riding School
 - Jorge Arauz-cohost-asks if HDS may be interesting in hosting an event during the clinic
 - Jan 24-26-clinic looks to be full
 - HDS possibly will host reception on Saturday night of clinic-tapas, wine, cheese, empanadas all possibility
 - Bartenders potentially needed for alcohol service
 - To attend the reception, you MUST be an HDS member
 - Motion: For HDS to budget for a reception Saturday, January 25 during the Arthur Kottas clinic at TexOver and seek a potential sponsor to increase budget for reception-Jody, Jane 2nd-**Motion passes**
- Idea to identify an education schedule now, independent of venue, and set up education calendar now
- Bush Hagar grant-November 30 deadline, and Jennie Robicheaux will continue being tasked with grant entries
 - Grant award winner announced at January banquet
- Everyone notified via email if they are receiving an award at the banquet, in order to keep grant winners, etc. private
- Suzan Saylor-inquired to HDS regarding CE for L judges, and if we would be willing to host some type of event for CE opportunities for those L judges looking to get necessary hours to move up or maintain L judge status
- Sue Wiley remains interested in being involved with RideATest
- USDF grants-grant applications not difficult to complete, and money is available for education
- USDF University-USDF has made/completed presentations and materials for downloading that serve as educational opportunities
 - 4 or 5 available, full presentations available for download
 - Examples: how to manage stress, how to scribe
- Marie Morgan-inquired about HDS involvement/sponsoring event-Maintaining Soundness of a Dressage Horse
 - Potentially towards end of year as HDS is previously committed to multiple engagements throughout the year

Special Events:

- January show-dinner menu being discussed with Scott
- Question as to whether or not we have a competitor party for January show; confirmed that we do not have competitor party
- Arena club will be available all weekend, as it has been reserved, open it up to trainers Friday night for them to have a gathering (bring your own food and beverage)

Schooling Shows:

- Not available at time of meeting

Juniors:

- Not available at time of meeting

Historian/IT:

- Website
 - Need to get back to working on website, get updates as to the status of the new website
- Leslie working on content
- Question posed: do we engage with a monthly IT contract for hosting/updating/etc, or do we continue as we are and maintain website within HDS
- Leslie/Flo currently working on content and configuration, and they feel as though they need an individual that is more tech aware
- Jessica J was asked to contact Leslie regarding website help and answering possible questions

Unfinished Business:

- Convention-rule updates in regards to shows
- USDF not interested in hearing they are double dipping in fees
- New VP for USDF-former California Dressage, advocate for other regions, wants other venues to be successful, move off of east coast and understand there is more than the east coast

Adjourn:

- Jessica J motion for adjournment, Jane seconds-meeting adjourned @ 8:39